James Madison University, M.S. SLP program
Cumulative Digital Portfolio

Information for Clinical Educators:
To successfully meet program requirements, graduate students must
1. Meet the minimum requirements for clinical hours (375 total hours)
2. Achieve refining/independent ratings across clinical skills for each disorder
3. Complete a Cumulative Digital Portfolio*

*The digital portfolio represents student learning and clinical development over the course of their program. Included in the portfolio are artifacts from identified areas (listed below) demonstrating skills, knowledge, and experiences.

Your graduate clinician may inquire about opportunities for experiences to benefit their portfolio, and they may ask to use a report, lesson plan, or other documents that they create during their off-campus field placement in order to represent the quality of their work. Any item posted must adhere to requirements to protect client/patient privacy (see "Rules for De-Identification of HIPAA data").

Required Artifacts (and examples):
1. Prevention/Screening
   - Summary describing screening experiences to date (across pediatric/adult practicum & community screens)
   - List of screening techniques and tools used with self-rating of competency level
   - Lesson plan re: phonological awareness for kindergarten teachers
   - Guidelines re: vocal hygiene
   - Handout created regarding swallowing recommendations
   - Training program for nurses re: swallowing recommendations for patient
2. Cultural/Linguistic Competency
   - Reference sheet for speech sound system other than English
   - Brochure
   - Sample GFTA-2 results with interpretation incorporating AAE dialectical variation considerations
   - Diet recommendations related to swallowing disorder with consideration of family's cultural background
3. Assessment (pediatric & adult)
   - Sample dx reports (de-identified) for pediatric & adult populations
4. Intervention (pediatric & adult)
   - Sample lesson plan
   - Sample cueing hierarchies developed for working with children with autism
   - Description of treatment techniques used with various populations
   - Sample progress notes/reports (de-identified) for pediatric & adult populations
5. Interprofessional Education/Practice:
   - Evidence of at least one example of IPE/IPP from coursework or practicum experiences

Rules for De-Identification of HIPAA data ("Safe Harbor" method)
https://www.hhs.gov/hipaa/for-professionals/privacy/special-topics/de-identification/index.html#standard

The following identifiers of the individual or of relatives, employers, or household members of the individual, are removed:
- All names (including supervisors, physicians, and teachers)
- All geographic subdivisions smaller than a state, including street address, city, county, ZIP code
- All elements of dates (except year) for dates that are directly related to an individual, including birth date admission date, discharge date
- Telephone numbers
- Email addresses
- Medical record numbers
- Full-face photographs and any comparable images
- Account numbers
- Certificate/license numbers